Day events and activities –

information and consent

**Leaders: complete this page and give to parents and carers to keep**

|  |  |  |  |
| --- | --- | --- | --- |
| Please return this form to | Sue Berry/Sheila Beales/Carrie Owen | by | 3rd May 2024 |

**Name of event(s) or activity(ies)**

You can use this form for multiple activites

|  |
| --- |
| Competition Hikes 2024 |

**Details for the event(s), including activity(ies)**

Include location(s), start/end date(s) and time(s), travel and transport information, cost(s), types of activity(ies) and if any special clothing or equipment is needed.

|  |
| --- |
| Location: Ellesborough Guide Centre, Butlers Cross, HP17 0UP. Grid reference 165844065  Date: Saturday, 11th May 2024  Time: Event starts at 8.00am but start times for each team will be sent during the week of the event  Transport: Parents to transport girls to Ellesborough  Cost: £7.50 per walker  Completed team entry form and this form are to be sent prior to the day to be received by 3rd MAy 2024  A copy of the rules including a kit list will be provided by the unit leader and is also available on the Girlguiding Buckinghamshire website - www.girlguidingbucks.org.uk  Please be aware that without all the equipment listed girls may not be allowed to participate  This is a large scale event with over 100 participants  Presentations for the 5km and 10km events will be at approximately 2-2.30pm and for the 20km events at approximately 3.30pm, girls are encouraged to stay until the presentations for their event have taken place. |

**This is a large-scale event** (where over 100 participants are present)

Please tell your unit leader if you **DO NOT** wish photos or videos of your child to be taken at this event.

As far as possible the event organiser will make sure that your child doesn’t appear in any images, but this can’t be guaranteed.

**Parents and carers: complete and return this page**

You can fill it in and return it electronically.

|  |  |  |
| --- | --- | --- |
| Participant’s full name |  | |
| Age at start of event |  | |
| If the event includes water activities, is the participant confident in this type of water? | | Yes  No |
| If the event includes water activities, can the participant swim 50 metres? | | Yes  No |
| Does the participant have any illnesses, disabilities, pre-existing conditions, allergies or medications that are relevant to the activity or event? Is there anything we can do to help make the activity or event accessible for the participant (for example, dietary requirements, prayer space)? | | |
|  | | |

**Note:** There will always be at least one person at every unit meeting, activity or event with a valid first aid qualification. If you have any questions or concerns about this, please speak to the unit leader. Please label any medication with your child’s name and provide clear instructions for its use. If applicable, ensure that a spare, clearly labelled inhaler or EpiPen is brought to the event to be held by the first aider.

**Emergency contacts**

Please give details of two people who will always be contactable during the event/activity. Think about phone signal and their distance from the event/activity location.

**Emergency contact 1 Emergency contact 2**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Name |  |
| Phone number(s) |  | Phone number(s) |  |
| Address |  | Address |  |
| How do they know the participant? |  | How do they know the participant? |  |

**Consent**

|  |  |  |
| --- | --- | --- |
| I give permission for my child to take part in | Competition HIkes 2024 | (event/activity). |

I give permission to the medication listed on this form to be administered (if applicable).

|  |  |  |  |
| --- | --- | --- | --- |
| Parent/carer\* name |  | Date |  |

\*Where the term parent/carer is used, this refers to the adult that has legal responsibility for this child.

**What will you do with my data?**

It’s simple. We need the information that you share with us to run our exciting activities and to satisfy our legal responsibilities. We’ll keep it safe for as long as your child is an active member.

We promise we’ll only share your information if:

* you ask us to
* the law requires us
* in order to comply with our policies so your child can enjoy an activity safely
* it’s in the public interest

Don’t worry – we’ll never sell your data or share it for any other reason.

Girlguiding is the registered data controller\* for all our members’ personal information, both in the UK and around the world.

Want to find out more about how we use your information – and your rights?

Visit [www.girlguiding.org.uk/privacy-notice/](http://www.girlguiding.org.uk/privacy-notice/)

\*The organisation that manages and looks after your data